

ROCK VALLEY PUBLIC LIBRARY

By-Laws

Adopted January 7, 2005

Updated February 3, 2020

I. NAME

This organization shall be called, "The Board of Trustees of the Rock Valley Public Library" existing by virtue of the provisions of Chapter 392.5 of the Laws of the State of Iowa, and exercising the powers and authority and assuming the responsibilities delegated to it under the said state.

II. OFFICERS

- A. The officers shall be a president and a secretary-treasurer, elected from the appointed trustees at the annual meeting of the Board.
- B. Officers shall serve a term of six years from the annual meeting at which they were elected and until their successor is duly elected.
- C. The president shall preside at all meetings of the Board, authorize calls for any special meetings, appoint all committees, execute all documents authorized by the Board, serve as an ex-officio voting member of all committees, and generally perform all duties associated with that office.
- D. The secretary-treasurer shall keep a true and accurate record of all meetings of the Board, shall issue notice of all regular and special meetings and shall perform such other duties as are generally associated with that office. This officer is the disbursing officer of the Board, co-signing requisitions, and shall perform such duties as generally revolve upon the office. In the absence or inability of the secretary-treasurer, his duties shall be performed by other members of the Board as the Board may designate.